

Replacement Request or Return Form

Should an iPod be lost or stolen, Alzheimer Society Toronto will replace the unit **once** per resident (*at the discretion of the Project Coordinator.*) Broken iPods will also be replaced. iPod units must be returned to the Society prior to issuance of replacement. It is suggested you use a bubble mailer to return broken iPods. (see pre-paid label below)

FACILITY CONTACT:

Facility Name:	Phone:	
Supervising Staff Name:	Email:	

iPOD RECIPIENT:

Last Name:	First Name:	Room #
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iPOD CONCERN: *

<u>Return</u>		
<input type="checkbox"/> Client deceased	<input type="checkbox"/> Voluntary Project opt-out	<input type="checkbox"/> Other: _____
<u>Replacement Request</u>		
<input type="checkbox"/> Lost iPod: Date last seen: _____	<input type="checkbox"/> Defective unit* Describe issue: _____	
<small>* iPod must be returned prior to replacement issuance*</small>		
<input type="checkbox"/> <u>Other</u> - (circle) Lost or broken : Charger / Cable / Headset		
Administrative: iPod Serial #		

Print name: _____

Sign name : _____

Date : _____

WAYS TO DONATE AN IPOD:

1) DROP IT OFF

You can drop off your iPod at our centrally located office (next to Eglinton Station).

Address:

Alzheimer Society of Toronto
20 Eglinton Avenue West, 16th Floor
Toronto, Ontario, M4R 1K8

Hours:

Mon-Fri: 9:00am-5:00pm

2) SEND BY MAIL

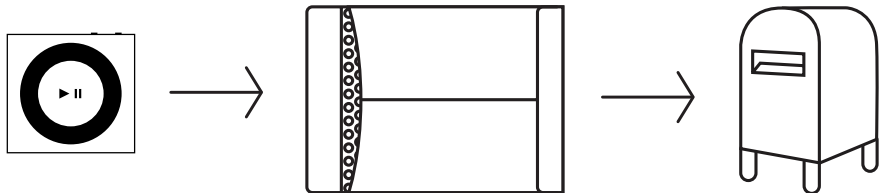
You can also mail it in. First, complete this information slip.

Name: _____	Can we recognize your gift on social media? <input type="checkbox"/> Yes <input type="checkbox"/> No Would you like to receive e-mail updates? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address: _____	
Phone: _____	
Email: _____	
Facebook/Twitter: _____	

Next, cut out the information slip and this postage paid mailing label.



Finally, place the information slip with your iPod in a bubble mailer, affix the mailing label to the front, and drop it in the mail.



Please note: We do not need headphones, only the iPod itself. Power cords are greatly appreciated, but not to worry if you can't find it. We will still make sure your iPod is put to good use.

* Tax receipts can be issued for new iPods when proof of purchase is provided. Maximum is current market value*